

**BOARD OF NURSING
MEETING MINUTES
FEBRUARY 23, 2012**

PRESENT: Kay Coppens, Julie Ellis, Maria Joseph, Rachelle Lancaster, Carol Ott, Lou Ann Weix

EXCUSED: Gretchen Lowe, Julia Nelson

STAFF: Dan Williams, Executive Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; Sharon Henes, Paralegal; and other Department Staff

GUESTS: Jackie Graetz and Elizabeth Markham, Herzing University; Julie Luetschwager, Marian University; Sue Suchomel and Barbara J. Clark, Madison Area Technical College (MATC); Jim Albrecht, Wisconsin Association of Nurse Anesthetists (WIANA); Gina Dennik-Champion, Wisconsin Nurses Association (WNA); Judy Warmuth, Wisconsin Hospital Association (WHA); Michelle DeBose; Tom Neumann, R.N.

CALL TO ORDER

Lou Ann Weix, Chair, called the meeting to order at 8:05 a.m. A quorum of six (6) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- Item “T” (closed session) **AMEND** the item titled “Deliberation on Monitoring Matters – 6) Kari Gyldenvand (Lukas), R.N. – Requesting Reinstatement of License” by including the following wording at the end of this heading “(Limited License for Nurse Refresher Course)”
- Item W” (closed session) Under the item titled “Items Received After Printing of the Agenda – 6) Administrative Warnings” **ADD:**
 - 1) 11 NUR 460 – *Deliberation to occur at the end of item “V”*

MOTION: Rachelle Lancaster moved, seconded by Kay Coppens, to approve the agenda of February 23, 2012 as amended. Motion carried unanimously.

**8:00 A.M. PUBLIC HEARING: ADMINISTRATIVE RULES RELATING TO ENDORSEMENT
LICENSURE**

Gina Dennik-Champion, Wisconsin Nurses Association (WNA), provided oral comments, and a letter of support, in favor of the Board’s rules relating to endorsement of licensure.

1) Review and Respond to Clearinghouse Report

Colleen Baird, Legal Counsel, and Sharon Henes, Paralegal, reviewed Clearinghouse comments on CR 12-004.

MOTION: Kay Coppens moved, seconded by Rachelle Lancaster, to adopt changes recommended by the Legislative Clearinghouse to CR 12-004. Motion carried unanimously.

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to authorize Lou Ann Weix to review and approve the Board’s Legislative Report, including responses to the public commentary regarding its proposed rules and the final rule draft as prepared by Department staff. Motion carried unanimously.

RECESS THE BOARD OF NURSING MEETING

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to recess the Board of Nursing meeting. Motion carried unanimously.

(The Board recessed at 8:32 a.m. for the purpose of conducting the Education and Licensure Committee meeting.)

RECONVENE RECESSED BOARD OF NURSING MEETING

PRESENT: Kay Coppens, Julie Ellis, Maria Joseph, Rachelle Lancaster, Carol Ott, Lou Ann Weix

EXCUSED: Gretchen Lowe, Julia Nelson

CALL TO ORDER

Lou Ann Weix, Chair, reconvened the recessed meeting at 9:37 a.m. A quorum of six (6) members was present.

MOTION: Rachelle Lancaster moved, seconded by Maria Joseph, to reconvene the Board of Nursing meeting. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Rachelle Lancaster moved, seconded by Kay Coppens, to approve the minutes of January 26, 2012 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Dan Williams, Executive Director, reported to the Board on the following administrative items:

- 1) Julie Ellis has been appointed to the Board as a RN Professional Member to fill the seat previously held by Kathleen Sullivan. Julie Ellis introduced herself to the Board.
- 2) Nelson Soler, public member, has resigned from the Board as of February 21, 2012.
- 3) Julia Nelson has been excused from today's meeting, but will be available to connect by phone later in the day, if there are questions for her as a case advisor, during deliberation of closed session disciplinary items.

9:45 A.M. APPEARANCE: JIM ALBRECHT, WISCONSIN ASSOCIATION OF NURSE ANESTHETISTS (WIANA) – REQUEST FOR BOARD ACTION IN TERMS OF 2011 SENATE BILL 383/ASSEMBLY BILL 487

Jim Albrecht, CRNA, Wisconsin Association of Nurse Anesthetists (WIANA), appeared before the Board, to discuss his request for action in terms of 2011 SB 383 and AB 487. He informed the Board of amendments to this legislation, indicated that the WIANA has now taken a neutral position and noted that the nature of his appearance has subsequently changed to an informational presentation. Jim Albrecht provided two handouts to the Board titled as follows: 1) WIANA – SB-383/AB-487...Licensing and Regulation of Anesthesiologist Assistants; and 2) 2011 Senate Bill 383.

Judy Warmuth, Wisconsin Hospital Association (WHA) and Gina Dennik-Champion, Wisconsin Nurses Association (WNA) provided comments to the Board during the course of this presentation.

The Board noted concerns about changes to Chapter 441, Wis. Stats., as a result of amendments to 2011 Senate Bill 383, that affect the nursing profession.

MOTION: Rachelle Lancaster moved, seconded by Maria Joseph, to authorize Rachelle Lancaster and Lou Ann Weix to contact the Office of the Governor to discuss the Board's concerns regarding changes to Chapter 441, Wis. Stats., and requesting that the Governor delay signing 2011 Senate Bill 383 until the Board has reviewed this bill language. Motion carried unanimously.

Rachelle Lancaster reported to the Board that during break a letter was drafted and hand delivered to the Office of the Governor.

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to request that Dave Ross contact Governor Walker to advocate for the Board in terms of requesting a veto of language altering Chapter 441, contained in 2011 Senate Bill 383, Amendment 1, or to allow the Board more time to address this legislative change. Motion carried unanimously.

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to authorize Rachelle Lancaster to draft and send a letter to various stakeholders with a copy of the Board's letter to Governor Walker in response to 2011 Senate Bill 383, asking for their support of the Board's request for veto. Motion carried unanimously.

**10:00 A.M. APPEARANCE: ENFORCEMENT STAFF
DIVISION OF ENFORCEMENT (DOE) STATISTICS REPORT**

Chad Koplien, Division of Enforcement – Interim Administrator, appeared before the Board to present statistical data regarding nursing enforcement actions. A handout detailing enforcement statistics was distributed to the Board.

**CONSIDERATION OF ATTENDANCE AT THE NATIONAL COUNCIL OF STATE BOARDS OF
NURSING (NCSBN) APRN ROUNDTABLE EVENT – APRIL 25, 2012 – CHICAGO, ILLINOIS**

The Board discussed whether to designate a member to attend the NCSBN APRN Roundtable Event on April 25, 2012 in Chicago, Illinois. Lou Ann Weix noted her interest in attending this event.

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to designate Lou Ann Weix to attend the NCSBN APRN Roundtable Event – April 25, 2012 – Chicago, Illinois, utilizing funding offered by the conference sponsor. Motion carried unanimously.

REPORT OF EDUCATION AND LICENSURE COMMITTEE

Carol Ott, Chair of the Education and Licensure Committee, reported to the Board regarding the actions taken at today's Committee meeting.

Herzing University – Brookfield/Kenosha:

1) Review of 5th Semester Syllabi: NB 330 & NB 440 5th Semester Syllabi: NB 330 & NB 440

COMMITTEE MOTION: Maria Joseph moved, seconded by Rachelle Lancaster, to recommend approval of the 5th Semester Syllabi: NB 330 & NB 440, submitted by Herzing University – Brookfield/Kenosha. Motion carried unanimously.

BOARD MOTION:

Kay Coppens moved, seconded by Carol Ott, to accept the recommendation for approval of the 5th Semester Syllabi: NB 330 & NB 440, submitted by Herzing University – Brookfield/Kenosha. Motion carried unanimously.

2) Review of 7th Semester Syllabi: NB 351/351C, NB 405, NB 416/416L & NB 420

COMMITTEE MOTION:

Rachelle Lancaster moved, seconded by Maria Joseph, to recommend approval of the 7th Semester Syllabi: NB 351/351C, NB 405, NB 416/416L & NB 420, submitted by Herzing University – Brookfield/Kenosha. Motion carried unanimously.

BOARD MOTION:

Carol Ott moved, seconded by Rachelle Lancaster, to accept the recommendation for approval of the 7th Semester Syllabi: NB 351/351C, NB 405, NB 416/416L & NB 420, submitted by Herzing University – Brookfield/Kenosha. Motion carried unanimously.

Lac Courte Oreilles Ojibwe Community College:

1) Review of 2nd Semester Syllabi: NSG 110, NSG 111, NSG 112, MSG 113, and NSG/HTH 219

COMMITTEE MOTION:

Rachelle Lancaster moved, seconded by Maria Joseph, to recommend approval of the 2nd Semester Syllabi: NSG 110, NSG 111, NSG 112, NSG 113, and NSG/HTH 219, submitted by Lac Courte Oreilles Ojibwe Community College. Motion carried unanimously.

BOARD MOTION:

Kay Coppens moved, seconded by Rachelle Lancaster, to accept the recommendation for approval of the 2nd Semester Syllabi: NSG 110, NSG 111, NSG 112, NSG 113, and NSG/HTH 219, submitted by Lac Courte Oreilles Ojibwe Community College. Motion carried unanimously.

2) Review of 3rd Semester Syllabi: NSG 200, NSG 201, NSG 202, NSG 203, and NSG 204

COMMITTEE MOTION:

Rachelle Lancaster moved, seconded by Maria Joseph, to recommend approval of the 3rd Semester Syllabi: NSG 200, NSG 201, NSG 202, NSG 203, and NSG 204, submitted by Lac Courte Oreilles Ojibwe Community College. Motion carried unanimously.

BOARD MOTION:

Rachelle Lancaster moved, seconded by Carol Ott, to accept the recommendation for approval of the 3rd Semester Syllabi: NSG 200, NSG 201, NSG 202, NSG 203, and NSG 204, submitted by Lac Courte Oreilles Ojibwe Community College. Motion carried unanimously.

Wisconsin Lutheran College:

1) Review of Self-Evaluation of Fall 2011 Courses

COMMITTEE MOTION:

Rachelle Lancaster moved, seconded by Maria Joseph, to recommend approval of the self-evaluation of fall 2011 courses, submitted by Wisconsin Lutheran College. Motion carried unanimously.

BOARD MOTION:

Kay Coppens moved, seconded by Rachelle Lancaster, to accept the recommendation for approval of the self-evaluation of fall 2011 courses, submitted by Wisconsin Lutheran College. Motion carried unanimously.

Quarter 4 2011 NCLEX Pass Rate Data:

COMMITTEE MOTION:

Rachelle Lancaster moved, seconded by Maria Joseph, to recommend that the Department add a column to the internal NCLEX pass rate data report to identify a school's monitoring or probation status, and identifying when a school's quarterly reports are due. Motion carried unanimously.

BOARD MOTION:

Rachelle Lancaster moved, seconded by Carol Ott, to accept the recommendation for the Department to add a column to the internal NCLEX pass rate data report to identify a school's monitoring or probation status, and identifying when a school's quarterly reports are due. Motion carried unanimously.

COMMITTEE MOTION:

Rachelle Lancaster moved, seconded by Maria Joseph, to recommend that the Committee discuss the following topics at its March meeting: 1) Discussion Regarding the Information Contained on the Quarterly NCLEX Pass Rate Report Posted on the Department Website; and 2) Committee Consideration of NCLEX Pass Rate Evaluation Methods in Wisconsin. Motion carried unanimously.

BOARD MOTION:

Carol Ott moved, seconded by Rachelle Lancaster, to accept the recommendation that the Committee discuss the following topics at its March meeting: 1) Discussion Regarding the Information Contained on the Quarterly NCLEX Pass Rate Report Posted on the Department Website; and 2) Committee Consideration of NCLEX Pass Rate Evaluation Methods in Wisconsin. Motion carried unanimously.

INFORMATIONAL ITEMS

1) Department of Safety & Professional Services (DSPS) Staffing Update

Noted.

11:30 A.M. APPEARANCE: TOM NEUMANN, MS, RN, ASSISTANT PROFESSOR AT VITERBO UNIVERSITY – PRESENTATION OF A GENERAL HISTORICAL PERSPECTIVE OF NURSING REGULATION IN WISCONSIN

Tom Neumann, M.S., R.N., Assistant Professor, Viterbo University, appeared before the Board to provide a presentation of a general historical perspective of nursing regulation in Wisconsin. The Board thanked Tom Neumann for providing this presentation to the Board.

CLOSED SESSION

MOTION: Maria Joseph moved, seconded by Kay Coppens, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g) for the purpose of conducting appearances, reviewing monitoring requests, requests for licensure, deliberate on stipulations, administrative warnings, proposed decisions and orders, consulting with Legal Counsel and Division of Enforcement case status reports. Roll Call Vote: Kay Coppens-yes; Julie Ellis-yes; Maria Joseph-yes; Rachelle Lancaster-yes; Carol Ott-yes; and Lou Ann Weix-yes. Motion carried unanimously.

The Board convened into Closed Session at 1:31 p.m.

RECONVENE TO OPEN SESSION

MOTION: Carol Ott moved, seconded by Kay Coppens, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 4:42 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION
IF VOTING IS APPROPRIATE**

MOTION: Rachelle Lancaster moved, seconded by Kay Coppens, to reaffirm all motions made in closed session. Motion carried unanimously.

DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS

1) Loretta J. Hill, L.P.N., Respondent – Division of Hearing and Appeals (DHA) Case # SPS-11-0062, Division of Enforcement (DOE) Case #'s 10 NUR 643 & 11 NUR 151

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order, in the matter of disciplinary proceedings against Loretta J. Hill, L.P.N., Respondent – Division of Hearing and Appeals (DHA) Case # SPS-11-0062, Division of Enforcement (DOE) Case #'s 10 NUR 643 & 11 NUR 151. Motion carried unanimously.

2) Melody K. Schneider, R.N., Respondent – DHA Case # SPS-11-0082, DOE Case # 11 NUR 027

MOTION: Carol Ott moved, seconded by Julie Ellis, to adopt the Findings of Fact, Conclusions of Law, Proposed Decision and Order in the matter of disciplinary proceedings against Melody K. Schneider, R.N., Respondent – DHA Case # SPS-11-0082, DOE Case # 11 NUR 027. Motion carried unanimously.

DELIBERATION OF PROPOSED FINAL DECISION AND ORDER DISMISSING REQUEST FOR HEARING: IN THE MATTER OF THE APPLICANTS FOR THE LICENSES OF LOVLINE CHIMAFOR, HANATU SCOTT, KARLENE PRYCE, NARDINE BEAUVAIS, DUHAMELLE JOSEPH-AGNANT, AND MARGARETT MURAD, APPLICANTS – DHA CASE # SPS-11-0013, DOE CASE #'S 10 NUR 307; 10 NUR 309; 10 NUR 310; 10 NUR 313; 10 NUR 314)

MOTION: Rachelle Lancaster moved, seconded by Maria Joseph, to adopt the Proposed Final Decision and Order Dismissing Request for Hearing, in the matter of the applicants for the licenses of Lovline Chimafor, Hanatu Scott, Karlene Pryce, Nardine Beauvais, Duhamelle Joseph-Agnant, and Margaret Murad, Applicants – DHA Case # SPS-11-0013, DOE Case #'s 10 NUR 307; 10 NUR 309; 10 NUR 310; 10 NUR 313; 10 NUR 314. Motion carried. Recused: Lou Ann Weix

(Lou Ann Weix recused herself and left the room for deliberation and voting in the matter of the applicants for the licenses of Lovline Chimafor, Hanatu Scott, Karlene Pryce, Nardine Beauvais, Duhamelle Joseph-Agnant, and Margaret Murad, Applicants – DHA Case # SPS-11-0013, DOE Case #'s 10 NUR 307; 10 NUR 309; 10 NUR 310; 10 NUR 313; 10 NUR 314.)

DELIBERATION OF ORDERS FIXING COSTS

1) Diane Walters, R.N., Respondent (Order # 0001239)

MOTION: Rachelle Lancaster moved, seconded by Kay Coppens, to adopt the Order Fixing Costs in the matter of Diane Walters, R.N., Respondent (Order # 0001239). Motion carried unanimously.

DELIBERATION ON MONITORING MATTERS

1) 1:15 P.M. APPEARANCE: Jessica L. Placek (Maki), R.N. – Requesting Reinstatement of License

Jessica L. Placek, R.N. appeared before the Board in support of her request for a reinstatement of license. Ms. Placek provided a number of documents to the Board during her appearance.

MOTION: Rachelle Lancaster moved, seconded by Kay Coppens, to deny the request of Jessica L. Placek, R.N., for reinstatement of licensure. The Board requests that Ms. Placek submit a current AODA and psychological assessment, to be performed by a Board approved treatment provider. Once the requested information is submitted the Board will review these assessments in consideration of reinstatement of licensure. **Reason for Denial:** Lack of current AODA and psychological assessments. Motion carried unanimously.

2) **1:45 P.M. APPEARANCE: Karin Kaczmarek, R.N. – Requesting Stay of Suspension**

Karin Kaczmarek, R.N., appeared before the Board in support of her request for stay of suspension.

MOTION: Kay Coppens moved, seconded by Rachelle Lancaster, to deny the request of Karin Kaczmarek, R.N., for a stay of suspension. The Board requires that Ms. Kaczmarek demonstrate three (3) months of compliance, complete an AODA and psychological assessment – to be performed by a Board approved treatment provider, and submission of AA/NA attendance reports. Upon submission of this information the respondent may submit a petition to the Board for stay of suspension. **Reason for Denial:** Lack of evidence of compliance. Motion carried unanimously.

3) **Carol J. Erner, R.N. – Requesting Full Licensure**

MOTION: Rachelle Lancaster moved, seconded by Kay Coppens, to accept the request of Carol J. Erner, R.N., for full licensure. Motion carried unanimously.

4) **Susan Kenas, R.N. – Requesting Full Licensure**

MOTION: Maria Joseph moved, seconded by Rachelle Lancaster, to accept the request of Susan Kenas, R.N., for full licensure. Motion carried unanimously.

5) **Delores Moyer, R.N. – Requesting Full Licensure**

MOTION: Rachelle Lancaster moved, seconded by Kay Coppens, to deny the request of Delores Moyer, R.N., for full licensure removing the suspension, and placing a permanent limitation requiring disclosure the Board Order (dated September 3, 2009) when pursuing interest or ownership in a Community Based Residential Facility (CBRF) or nursing home, to any private entities or governmental bodies that regulate such facilities. **Reason for Denial:** Failure to comply with the terms of the Board Order dated September 3, 2009. Motion carried unanimously.

6) **Kari Gyldenvand (Lukas), R.N. – Requesting Reinstatement of License (Limited License for Nurse Refresher Course)**

MOTION: Rachelle Lancaster moved, seconded by Kay, to deny the request of Kari Gyldenvand (Lukas), R.N., for reinstatement of a limited license, for the sole purpose of completing a Board approved RN refresher course. The Board indicated that prior to considering a request for limited license Ms. Gyldenvand would need to complete an AODA and psychological assessment – to be performed by a Board approved treatment provider, and should submit AA/NA attendance reports for the last three (3) months. **Reason for Denial:** Lack of evidence of rehabilitation. Motion carried unanimously.

7) **Jill M. Bauknecht, R.N. – Requesting Modifications**

MOTION: Kay Coppens moved, seconded by Maria Joseph, to accept the request of Jill M. Bauknecht, R.N., for access to controlled substances and to decrease the frequency of therapy sessions per the recommendation of her therapist. Motion carried unanimously.

8) **James Larson, R.N. – Requesting Modification**

MOTION: Rachelle Lancaster moved, seconded by Julie Ellis, to deny the request of James Larson, R.N., for permission to work in an agency setting. **Reason for Denial:** Poor work report and employment termination. Motion carried unanimously.

9) **Kathleen Lemke, A.P.N.P. – Requesting Modification**

MOTION: Rachelle Lancaster moved, seconded by Julie Ellis, to grant the request of Kathleen Lemke, A.P.N.P., for an extension of time to complete the required continuing education for an additional 90 days from when the Board Order is signed. Motion carried unanimously.

10) **Amy Edwards, R.N. – Consider Acceptance of Voluntary Surrender of License**

MOTION: Julie Ellis moved, seconded by Rachelle Lancaster, to accept Amy Edwards, R.N.'s voluntary surrender of license. Motion carried unanimously.

DIVISION OF ENFORCEMENT

1) **Case Status Report**

The Board received a report outlining its pending enforcement cases.

2) **Case Closings**

The Board did not close cases at today's meeting due to time constraints.

DELIBERATION OF PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS

1. **Stacey M. Anderson, R.N. (11 NUR 414)**

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to defer deliberation of the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of disciplinary proceedings against Stacey M. Anderson, R.N. (11 NUR 414). The Board requests that both attorneys and the respondent appear at the March meeting for oral arguments. Motion carried unanimously.

2. **Karen A. Bullis, R.N. (11 NUR 610)**

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to defer deliberation of the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of disciplinary proceedings against Karen A. Bullis, R.N. (11 NUR 610). Motion carried unanimously.

3. **Nakisha R. Dyson, L.P.N. (11 NUR 498)**

MOTION: Carol Ott moved, seconded by Kay Coppens, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, contingent upon receipt of a new signed stipulation, in the matter of disciplinary proceedings against Nakisha R. Dyson, L.P.N. (11 NUR 498). Motion carried unanimously.

4. **Faith A. Kresser, R.N. (11 NUR 460)**

MOTION: Rachelle Lancaster moved, seconded by Maria Joseph, to reject the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of disciplinary proceedings against Faith A. Kresser, R.N. (11 NUR 460). Motion carried unanimously.

5. **Julie J. Martin, L.P.N. (11NUR 470)**

MOTION: Rachelle Lancaster moved, seconded by Maria Joseph, to reject the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of disciplinary proceedings against Julie J. Martin, L.P.N. (11 NUR 470) and to refer this matter to the Division of Enforcement for pursuit of a petition for summary suspension. Motion carried unanimously.

6. **Laurie E. McEvoy, R.N. (11 NUR 446)**

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of disciplinary proceedings against Laurie E. McEvoy, R.N. (11 NUR 446). Motion carried unanimously.

7. **Deborah K. Polzin, R.N. (10 NUR 494)**

MOTION: Rachelle Lancaster moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of disciplinary proceedings against Deborah K. Polzin, R.N. (10 NUR 494). Motion carried unanimously.

8. **Heather D. Roth, R.N. (11 NUR 212)**

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of disciplinary proceedings against Heather D. Roth, R.N. (11 NUR 212). Motion carried unanimously.

9. **Melissa M. Sirianni, R.N. (11 NUR 505)**

MOTION: Carol Ott moved, seconded by Maria Joseph, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of disciplinary proceedings against Melissa M. Sirianni, R.N. (11 NUR 505). Motion carried unanimously.

DELIBERATION ON ISSUANCE OF ADMINISTRATIVE WARNINGS

1. **11 NUR645**

MOTION: Rachelle Lancaster moved, seconded by Kay Coppens, to issue an administrative warning in the matter of the case number 11 NUR 645. Motion carried unanimously.

2. **11 NUR 460***

MOTION: Rachelle Lancaster moved, seconded by Carol Ott, to issue an administrative warning in the matter of the case number 11 NUR 460*. Motion carried unanimously.

(Denotes items received after printing of the agenda.)*

DELIBERATION OF ITEMS RECEIVED AFTER PRINTING OF THE AGENDA

- 1) Application Issues and/or Reviews – *None*
- 2) Professional Assistance Procedure (PAP) – *None*
- 3) Monitoring Matters – *None*
- 4) Proposed Stipulations, Final Decisions and Orders – *None*
- 5) **Administrative Warnings**
 - 1) *Added to the Agenda:* 11 NUR 460

Deliberation of the above listed Administrative Warning was addressed under agenda item “V. Deliberation on Issuance of Administrative Warnings”.

- 6) Review of Administrative Warning – *None*
- 7) Orders Fixing Costs/Matters Related to Costs – *None*
- 8) Proposed Final Decisions and Orders – *None*
- 9) Petitions for Summary Suspension – *None*
- 10) Petitions for Re-hearings – *None*
- 11) Examination Issues – *None*
- 12) Credential Issues – *None*
- 13) Appearances from Requests Received or Renewed – *None*
- 14) Motions – *None*

**DISCUSSION OF BOARD MEETING PROCESS
(TIME ALLOCATION, AGENDA ITEMS)**

The Board briefly discussed the timing and length of today’s meeting.

OTHER BOARD BUSINESS

The Board noted discussion occurring earlier in the day at the Education and Licensure Committee meeting regarding information provided by Herzing – Brookfield/Kenosha. The Education and Licensure Committee will address matters relating to Herzing – Brookfield/Kenosha at its March meeting.

ADJOURNMENT

MOTION: Kay Coppens moved, seconded by Maria Joseph, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:48 p.m.